



Society Promoting Environmental Conservation

Practical Solutions for Sustainable Cities

BOARD MEMBER

ABOUT SPEC

The Society Promoting Environmental Conservation (SPEC) is a non-profit charitable organization that addresses urban sustainability challenges in Vancouver and the Lower Mainland. Through education, training, research, and advocacy we develop solutions for individuals and organizations in the areas of resilient food systems, waste reduction, renewable energy and sustainable transportation. SPEC has an elected Board of Directors and a dedicated team of staff and volunteers to develop and run programs. Here are some links that can be of interest:

[Mission, Vision and Values](#)

[Strategic Plan](#)

[History](#)

[Latest Annual Report](#)

GENERAL BOARD POSITION DESCRIPTION AND DELIVERABLES

Board members assist in organizational planning and decision making, project development, fundraising and community outreach. Responsibilities and expectations include:

- Attend monthly board meetings (2 hours/month) and participate in online E-votes when necessary.
- Work on specific board related tasks in between board meetings to further SPEC's vision and mission - Participation in one or more committees and dedicate time to support their projects (committees include: Food, Waste, Energy & Transportation, Fundraising and Communications).
- We are seeking board members who are aligned with SPEC's efforts to integrate continual learning around diversity, equity and inclusion and improve our organizational processes with these values in mind. SPEC is committed to this work as a core part of the organization's development and is identified in our strategic plan. Board members will help create a safe and welcoming space for the SPEC community, as well as improve the way we serve communities across the region with equity at the centre of our approach.

GENERAL DESIRED QUALIFICATIONS

- Passion to drive change in the community.
- Board governance experience.
- Knowledge of environmental issues.
- Experience in project management.

- Experience working with volunteers.
- Experience working in a non-profit environment.
- Collaborative, respectful and constructive attitude
- Commitment to SPEC's mandate.

With a desire to develop a board that reflects the community we serve, we encourage applications from all qualified candidates, including Indigenous peoples, racialized persons/persons of colour, persons with disabilities, women, LGBTQ2S persons, and others.

Though the following is not a requirement to join the Board of Directors, we are especially looking for the following skillsets, expertise and perspectives:

- Human Resources: experiences developing and implementing policies and building supportive systems for employees, contractors and volunteers.
- Community building and partnership development expertise: experience and interest in helping SPEC develop partnerships with government, business and community organizations to increase the impact of our programs.
- Fundraising: experience and interest in helping us strengthen our fundraising strategy and work.
- Youth perspective: we are looking to include young voices to our strategy discussions and program development
- Law/Legal expertise: knowledge and interest in the legal environment for non-profits and charities, to help the organization navigate existing and upcoming legal requirements and bring that lens to decision making.

TIME COMMITMENT

We estimate 6-10 hours/month are required for the position. This includes meeting times, emailing, outreach and planning work. The time commitment for this role is a minimum 2-year term.

CONTACT: Please send a resume and cover letter to Ashleen Montgomery, SPEC Finance and Operations Manager at admin@spec.bc.ca, by **Friday, February 14th, 2025**.

SPEC conducts our work on the unceded lands of Coast Salish peoples, specifically the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səlilwətał (Tsleil-Waututh) Nations, who have stewarded these lands and waters since time out of mind. We continually work to recognize the ways in which we individually and as an organization uphold or oppose colonial systems of oppression and how we can do better. With respect, we understand that Indigenous rights and environmental stewardship are inextricably linked.